

WAREHOUSE FORMAN

Any Street Address ♦ Any City, CA 9XXXX ♦ 555.555.555 ♦ warehouseforman@anyemail

*An experienced hands-on warehouseman,
with exemplary organization, project management, and training skills.*

- ❑ More than 17 years of hands-on grocery and foods warehouse experience.
- ❑ Proven ability to manage warehouse, inventory, shipping, and receiving operations.
- ❑ Highly organized and creative, able to streamline workflow.
- ❑ A committed team player, with a proven ability to meet and exceed set goals and deadlines.
- ❑ Exceptional focus and follow through abilities, with a record of efficiency and productivity.
- ❑ Strong safety record—with a commitment to quality in every endeavor.
- ❑ Outstanding leadership, motivation, training and communication skills.
- ❑ Hard working and detail oriented, with the ability to multi-task effectively.
- ❑ Limited work place Spanish; strong computer and software skills.

RELEVANT EXPERIENCE

Company A
Warehouse Foreman

Any City, CA
1993 to Present

Qualified in various positions that including trainer, loading, picker, salvage, repacking replenishment and shipping receiving, as well as frozen foods. Supervised and coordinated activities of workers engaged in warehousing activities. Responsible for projects, including training and staff development, and job site safety for this 900,000 square foot operation.

- Became in-house knowledge expert for all warehouse equipment operations, safety procedures, computer system, and training.
- Cross-trained staff—and shifts to support a broader mix of equipment and processes.
- An innate ability to interface between management and staff as well as individuals of diverse backgrounds and cultures.
- Used computerized management system (ERP) to trend and analyze stock levels and floor personal performance—this led to substantial improvements in performance.
- Certified in the used of all equipment: lifts, forklifts, and loading jack.

CompanyX
Lineman

Any City, CA
1992 to 1993

Managed the production line for the steel framing manufacturing firm, including all equipment operations, training of new employees and shop safety.

- Supervised a team of 10 members. Reduced startup time and costs by 30% percent, while maintaining over 96.2% schedule accuracy.

EDUCATION

East Union High School, Stockton, CA—Diploma

San Joaquin Delta College—Course Work

Over 400 hours of work-place training including: Equipment operations and limited maintenance, safety, OSHA Safety, First Aid and CPR, Conflict Resolution, Preventing Sexual Harassment, First Level Supervision, Customer Support, and Work Place Communication

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